Canadian Civil Defence Museum Association Donation Tax Receipt Policy

The following policy outlines when the Canadian Civil Defence Museum Association (CCDMA) will provide a tax receipt to a donor.

We will provide tax receipts:

- 1. When requested at the time of the donation, provided the criteria below is met.
- 2. For cash donations of Fifty Dollars (\$50) CAD or more.
- 3. For artifacts that fit our mandate and are of proven value. If the donor values the artifact over \$950.00 CAD, a third-party appraisal is required at the donor's cost. This appraisal must clearly show who performed the appraisal.

We will not provide tax receipts:

- 1. After a donation has been received.
- 2. For amounts under Fifty Dollars (\$50) CAD.
- 3. Copy's / Duplicates of tax receipts regardless of the situation

This policy is effective January 11, 2018 and supersedes any previous statements or policy regarding issuing of tax receipts.

CCDMA is a Registered Charity. Registration Number 829735380RR0001